

# St Mary's Dalmahoy Vestry Meeting

June 4<sup>th</sup>, 2018

Present: Christine Downey (Chair), Lord Morton, Gavin Craig, Rosie Mann, Jane Russell, Ted Tracey-Bower, Rona Finlayson, Caroline Gunn, Carole MacBride, Geoff Angel, Alan Coupe

1. Christine opened the meeting and said opening prayers
2. Apologies: Douglas Walker
3. Christine thanked Jean Tracey-Bower acting as Minute Secretary for the meeting
4. Agenda approved + Mission for Seafarers

Minutes for May 2018 approved by Rona and seconded by Ted and subject to the following additions

Rosemary's name should have been included as in the Hall Committee, Jane Russell had given her apologies, Rona had stated that the Notice Boards cost £170.00

5. April Minutes had not yet been received and it was agreed that Christine's notes on that Agenda should be accepted
6. Gavin circulated his Notes on the 'Position of Accounts' and 'Indicative Monthly Outgoings'

It was noted

That payments due to Christine & Paula in April had not been made until May

It was noted and discussed that Gas & Electricity was paid monthly for what we had used and not on a fixed monthly payment basis

Christine stated that there had been a considerable mix up over their gas and electricity and the wrong address had been used by the company. This would appear now to be in order

Organ Trumpets due back shortly it was uncertain as to whether there would be a cost involved

The quota was discussed. This is decided on income of the Church but specific legacies don't attract quota. There was some discussion on what 'Legacy Funds' involved and this is when money is gifted to the Church for a specific purpose

Gavin queried that he could do on line banking with one signature unlike when using Church Account 2 signatures are required which are at the moment Gavin and Dennis. The on-line Banking Card only require one signature but 2 for cheques.

It was decided that the matter should be given some thought

7. Matters Arising from Minutes: Denis King had agreed to be Vestry Secretary as from September 2018 which met with unanimous grateful approval

Vestry Day Saturday 23<sup>rd</sup> June 2016. St Mary's Grangemouth will be very happy to have St. Mary's Vestry Day on their premises.

Food: Everybody should take a packed lunch and Jane offered to make soup and Rosie offered to make cake. Should anybody forget their packed lunch there is an Asda just round the corner!

Time 10am/3pm (approx.)

An Agenda will be supplied and Alan will take the minutes should Dennis not be available.

8. On Going Business: The request for a headstone for Margaret Tait's husbands grave was agreed

Carole said that rubble should be removed from various places in the graveyard and by the sheds

#### Hall Committee:

Rona has asked Paula to keep a Hall Committee file for record purposes

Clean up Day 16<sup>th</sup> June 9am-2pm. Short Meeting on 10<sup>th</sup> June after Church to allocate jobs

John Douglas, Lord Aberdour is arranging to borrow scaffolding to help with painting the hall and also the use of a trailer for removing rubbish on Clean Up Day

Mission for Seafarers AGM will take place on 30<sup>th</sup> June 10.00am at St. Mary's Grangemouth

#### Wardens Report

Ted is to obtain the advice from an 'Expert' on our Audio system as various members of the congregation are experiencing difficulties in hearing what is going on. Ted is also to find out about different mikes which won't affect anybody wearing hearing aids or mikes.

Alan, who is standing in for Wilma at the moment felt that the Stewards were experiencing difficulties in getting volunteers for Intercessions, Chalice etc. but Intercessions was a particular problem. Christine said that she would be happy to supply the prayers if wanted but also training might prove helpful. Rona pointed out that there were books at the back of the Church which were useful. It was also believed that folk might be more comfortable remaining in their pew and using a

hand held mike. Paula had already responded to the request to keep the chart on the Hall notice board up to date and cover a period of 2 months so that folk could sign up for the various Sunday duties and it was felt that the Chart works reasonably well

PVG Co-ordinators report: Caroline reported that everybody on St. Mary's list for PVG had received the leaflet explaining what was involved in Protecting Vulnerable Adults. Whilst Dennis and Irena have been registered PVG outwith St. Mary's it was necessary to have registration for St. Mary's as well. Caroline must be told of any changes and has to complete an Annual Report

Canada Sunday and BBQ various folk had been invited and indicated that they would be coming including Graham from the Cottage

Sept 7<sup>th</sup> Concert

Sept 8<sup>th</sup> Prayer Vigil

? Janet to do an 'Art Special'

23<sup>rd</sup> September Harvest Festival

Candle Making Session to be arranged

#### 9. Further Business

The chimney at the Rectory needs sweeping and Christine is not sure who to ask and it was agreed that she should go ahead with the insulation of the windows in the bathroom.

The pipes in the rectory garden are now covered. Jim Laurie has been helping with various tasks involving the removal of trees and sorting of drains, trenches, pipes etc. Quotes are to be obtained for the fencing approximately 250 metres around the rectory. There is a mysterious pipe leading from the house to a trench and mysterious pools of stagnant water which remain to be dealt with

Work identified by Dove Davies on the Rectory Cottage and wood treated round windows and front door.

Church Stonework needs attention and Carole has this in hand.

Thank you cards have been received for Carole in her role as Wedding administrator

Help is still required on Wednesdays at St. Salvadores Food Bank this should be given out in Church Notices

#### Douglas Hall

A Zimba Group and the Ratho Community Choir have been using the Douglas Hall with some success

It was decided that there would be no charge for the Community Choir until £40 charge for June. Maybe the choir might be interested in having a concert in the Hall?

It would be helpful if a plan of the Car Park was available and it was thought that John Helliwell might have one

The front door to the Douglas Hall needs some professional attention. Carol to email Eddy Goodfellow to advise on what is needed. Alan to paint the door after repairs have been carried out

9. Further Business Ted raised the question about meetings of the S.W. Area Council. Although these had not taken place for some years it would appear that someone had been appointed as Representative. Christine to speak with the Dean

It was agreed that Proposals of a 'political nature' were not suitable topics for discussion at Synod

Although strictly speaking Canon 35 is not required we have always adhered to this requirement.

10. Correspondence Thank you cards as mentioned above

11. Next Meeting 3<sup>rd</sup> September

12. Adjournment Meeting closed at 9pm with the Grace